# REGISTRATION FORM
# AGB 2011 NATIONAL CONFERENCE ON TRUSTEESHIP

AGB 90
CELEBRATING 90 YEARS 1921-2011

## APRIL 3-5 | AGB 2011 NATIONAL CONFERENCE ON TRUSTEESHIP
## APRIL 1-3 | PRECONFERENCE WORKSHOPS

### STEP 1. PROVIDE INFORMATION ABOUT YOURSELF

NAME (to appear on your badge—25 character limit)

TITLE (President, Trustee, Board Chair, etc.—30 character limit)

INSTITUTION / ORGANIZATION

DAYTIME TELEPHONE DAYTIME FAX

ADDRESS ○ BUSINESS ○ HOME

E-MAIL

CITY STATE ZIP

○ I WILL REQUIRE SPECIAL SERVICES OR DIET (PLEASE LIST)

### STEP 2. CHOOSE YOUR REGISTRATION RATE

Fees include conference materials, Sunday's opening reception, continental breakfasts on Monday and Tuesday, and Monday's Plenary Luncheon.

○ **I am a first-time National Conference attendee**

**Single Registrant Rate**

○ Early-bird rate for each AGB member (before February 4) @$795 _____
○ Member rate (after February 4) @$875 _____
○ Nonmembers (early-bird rate does not apply) @$995 _____

**Group Rate**

○ Early-bird rate for each AGB member (before February 4) @$755 _____
○ Three or more people from one member institution registering at the same time—for each registrant @$805 _____

**National Conference subtotal** $ _____

### STEP 3. SELECT OPTIONAL PRECONFERENCE WORKSHOPS

A separate registration fee is charged for each workshop, covering all instructional materials and refreshment breaks; daylong workshops include lunch.

**APRIL 1-3**

○ Workshop for Board Professionals—2 days ($385)
○ *First time attendee, check here*

**SATURDAY, APRIL 2**

**All Day** 9 am-4 pm
○ Successful Fundraising in Hard Times: What Presidents and Trustees Need to Know ($335)

**Morning** 9 am-Noon
○ Wye Seminar: Educational Leadership in the American and Global Polity ($225)

**Afternoon** 1:30-4:30 pm
○ Your Most Visible Asset: The Physical Plant of the Modern University ($225)
○ How Boards Lead Change ($225)
○ Preparing for Presidential Assessment ($225)

**SUNDAY, APRIL 3**

**All Day** 8:30 am-3:30 pm
○ Seminar for New Trustees ($335)

**Morning** 8:30-11:30 am
○ Leadership Strategies for Board Chairs of Independent Colleges and Universities ($225)
○ Leadership Strategies for Board Chairs of Public Colleges and Universities ($225)
○ Strategic Finance for Colleges and Universitites ($225)

**Afternoon** 12:30-3:30 pm
○ Strengthening the Work of the Academic Affairs Committee ($225)
○ Presidential Search and Transition ($225)
○ Leading Board Committees ($225)
○ Strategic Approaches to Investment Management and Finance ($225)

**Preconference Workshops subtotal** $ _____

### STEP 5. SIGN UP FOR OPTIONAL EVENTS

For registrants:

○ NCAA Men's Basketball Championship party (Monday night) @$40 _____

For your guest(s):

○ Sunday Opening Reception (per guest) @$55 _____
○ Monday's Plenary Luncheon (per guest) @$65 _____
○ NCAA Men's Basketball Championship party (Monday night) @$40 _____

GUEST NAME(S)

**Optional Events subtotal** $ _____

### STEP 6. TOTAL REGISTRATION FEE AND PAYMENT INFORMATION

Preconference Workshops subtotal $ _____
National Conference subtotal $ _____
Optional Events subtotal $ _____

**GRAND TOTAL** $ _____

○ My check or purchase order payable to AGB is enclosed.

PURCHASE ORDER NUMBER

PLEASE CHARGE MY ○ Mastercard ○ Visa ○ American Express

CARD NUMBER EXPIRATION DATE

NAME ON CARD

SIGNATURE

### STEP 7. MAIL OR FAX YOUR COMPLETED REGISTRATION FORMS

AGB National Conference on Trusteeship
1133 20th Street NW, Suite 300, Washington, D.C. 20036
Fax: 202/223-7053 or 202/775-8790

Use one form per attendee (the form may be copied). Return by March 25, 2011. After that, all attendees must register on site. Please print all information. If you have questions, call Jessie Oplak at 202/776-0840 or e-mail *registrar@agb.org*. Please call the Hyatt Regency Century Plaza at 800/233-1234 to make hotel reservations. Hotel reservation deadline: March 7.

All cancellations and requests for refunds must be submitted in writing. AGB will issue a full refund if written notification of cancellation is postmarked by February 25, 2011. AGB is unable to issue refunds for attendees who cancel after this date. If you are unable to attend, a substitute is welcome in your place at no additional charge. AGB will issue refunds after the conference. AGB is not responsible for any cancellation/change charges assessed by airlines, travel agents, or hotels.