



Trusteeship AGB

Advertising Insertion Order

Advertiser

COMPANY NAME		
CONTACT		
ADDRESS		
CITY	STATE	ZIP
PHONE		
EMAIL		

Payment

NAME:		CREDIT CARD ZIP CODE:
CARD #:	EXP. DATE:	CVV:
SIGNATURE		DATE:

PAYMENT

Due upon acceptance of insertion order (credit card will be charged no later than the art submission deadline).

Terms and Agreements

The publisher reserves the right to refuse any advertising for any reason, at its sole discretion. AGB reserves the right to pick up existing artwork files if artwork is not received by published close date per media kit. If AGB doesn't have artwork files and doesn't receive artwork, customer is still responsible for payment on invoices for those months contracted. Publisher will not be bound by conditions that appear on contracts that conflict with AGB policies. Signed contracts may reflect special policies per programs with AGB. AGB reserves the right to adjust media kit offerings at their discretion. Editorial topics are subject to change without notice.

CANCELLATIONS

Orders for covers, other special positions and inserts or special issues or supplements cannot be cancelled. All cancellations must be in writing and acknowledged in writing before the space-reservation deadline published in the media kit. No changes for copy will be accepted after material closing date, and none will be considered executed unless acknowledged by AGB.

PAYMENT

A credit card number must be included with the insertion order when reserving advertising space and will be charged by the art submission deadline. If payment by credit card is not possible, payment must be received within 30 days. Advertiser and its agency are jointly and severally liable for payment to AGB. Late payments may result in a suspension of advertising or an interruption of consecutive ad placements.

NOTE

AGB is not responsible for any errors in reproduction if material is not provided according to these print specifications. It is preferable that an advertiser resend new artwork by a new specified deadline if submitted incorrectly by the art reservation deadline. If an advertiser requests AGB to correct a file to meet specifications, the advertiser will be billed at cost plus 30%.

SPONSORED CONTENT

Sponsored content must adhere to specific guidelines. Space for sponsored content is limited. Inquire for availability before placing an insertion order for sponsored content. Sponsored content will include a label of "sponsored content" to indicate it is paid content. For sponsored content guidelines and space availability, contact shale@agb.org

Trusteeship Magazine Insertion Order

AD SIZE

- | | | |
|--|--|-----------------------------------|
| ☐ 2-page spread | ☐ 1 page | ☐ 2/3 page |
| ☐ 1/2 page horizontal | ☐ 1/2 page vertical | ☐ 1/3 page |
| ☐ 1/4 page | | |

PREMIUM PLACEMENT

- | | | |
|---|--|-------------------------------------|
| ☐ Inside Front Cover | ☐ Inside Back Cover | ☐ Back Cover |
| ☐ Page 1 | ☐ Bellyband | |

ISSUE

- | | | |
|---------------------------------------|---------------------------------------|---------------------------------------|
| ☐ Jan/Feb 2027 | ☐ Mar/Apr 2027 | ☐ May/Jun 2027 |
| ☐ Jul/Aug 2027 | ☐ Sep/Oct 2027 | ☐ Nov/Dec 2027 |

COST

Ad rate	\$	
Frequency	×	
Cost	\$	

AGB SOUNDBOARD INSERTION ORDER (AUDIO)

Audio upgrade \$1,000	\$	
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- | | |
|---------------------------------------|---------------------------------------|
| ☐ Jan/Feb 2027 | ☐ Mar/Apr 2027 |
| ☐ May/Jun 2027 | ☐ Jul/Aug 2027 |
| ☐ Sep/Oct 2027 | ☐ Nov/Dec 2027 |

Ad in app \$1,000	\$	
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- | | |
|---------------------------------------|---------------------------------------|
| ☐ Jan/Feb 2027 | ☐ Mar/Apr 2027 |
| ☐ May/Jun 2027 | ☐ Jul/Aug 2027 |
| ☐ Sep/Oct 2027 | ☐ Nov/Dec 2027 |

Include in Sponsored Content

Channel for 2027 \$500	\$	
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Total Cost	\$	
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Questions should be addressed to
Sade Hale, shale@agb.org, (301) 799-8177

Submit completed insertion order to
shale@agb.org

Art submissions should be sent to
ads@agb.org